

Trustee Code of Conduct for *The Friends of Inverleith Park (SCIO)*

It is the responsibility of charity trustees (management committee members) to:

- Abide by the policies and procedures set out in the constitution of *The Friends of Inverleith Park (SCIO)*, and support its aims.
- Act in the best interests of *The Friends of Inverleith Park (SCIO)* as a whole – considering what is best for the organisation and its beneficiaries.
- Register, declare and resolve any conflicts of interest that may arise, and not gain materially or financially unless specifically authorised to do so.
- Respect confidentiality as appropriate to the circumstances.
- Prepare for and attend meetings and other appointments, or give apologies.
- Act jointly and accept a majority decision – making decisions collectively, standing by them and not acting individually unless specifically authorised to do so.
- Help to promote the work of *The Friends of Inverleith Park (SCIO)* and identify potential trustees as and when required.
- Inform the chair of *The Friends of Inverleith Park (SCIO)* in advance if wishing to resign as a trustee.